

TOWNSHIP OF LOPATCONG
COUNCIL MEETING

December 30, 2013

The Meeting of the Lopatcong Township Council was called to order at 7:30 pm by Mayor Steinhardt. The meeting was held in the Municipal Building located at 232 S. Third St., Phillipsburg, New Jersey 08865.

Mayor Steinhardt stated “adequate notice of this meeting has been provided indicating the time and place of the meeting in accordance with Chapter 231 of the Public Laws of 1975 by advertising a Notice in The Star Gazette and The Express-Times and by posting a copy on the bulletin board in the Municipal Building.”

A prayer was offered followed by the Oath of Allegiance.

Present: Mayor Steinhardt, Council President Camporine, Councilman Belcaro, Councilwoman Ciesla and Councilwoman McCabe. Also present were, Attorney Campbell and Engineer Sterbenz.

Public Comment: No questions from the public.

Old Business:

Minutes – Mayor Steinhardt asked for a motion to approve the minutes of December 4 and correct Mayor Steinhardt’s vote on the November 14, 2013 minutes to read Abstain. Motion by Council President Camporine, seconded by Councilwoman Ciesla. Roll call vote:
AYES: Councilman Belcaro, Councilwoman Ciesla, Councilwoman McCabe, Council President Camporine and Mayor Steinhardt.
NAYS: None

Ordinance No. 13-14 – Second reading and public hearing to amend Chapter 119 entitled “Fire Prevention”, 119-9 Permit Fees to increase the fees. Mayor Steinhardt asked for a motion to hold a public hearing. Motion by Council President Camporine, seconded by Councilwoman Ciesla. No comments from the public. Motion to close public hearing by Council President Camporine, seconded by Councilwoman Ciesla.

ORDINANCE NO. 2013-14

SECOND NOTICE OF AN ORDINANCE

NOTICE is hereby given that a regular meeting of the Township Council of the Township of Lopatcong, County of Warren and State of New Jersey, held on Monday, December 30, 2013 at the Municipal Building, 232 South Third Street, Phillipsburg, New Jersey, the following Ordinance was presented and passed on the final reading. The Ordinance was then ordered to be published according to law by title only.

ORDINANCE OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN, STATE OF NEW JERSEY TO AMEND, REVISE AND SUPPLEMENT CHAPTER 119, “FIRE PREVENTION,” SECTION 9, “PERMIT FEES,” SUBSECTION B OF THE CODE OF THE TOWNSHIP OF LOPATCONG TO REVISE FEES FOR CSDCMAC INSPECTION

Said Ordinance may be read and inspected at any time at the Office of the Municipal Clerk, Lopatcong Township Municipal Building, 232 S. Third Street, Phillipsburg, New Jersey.

Margaret B. Dilts, CMC

Mayor Steinhardt asked for a motion to adopt this Ordinance. Motion by Council President Camporine, seconded by Councilwoman Ciesla. Roll call vote:

AYES: Councilman Belcaro, Councilwoman Ciesla, Councilwoman McCabe, Council President Camporine and Mayor Steinhardt.

NAYS: None

Ordinance No. 13-15 – Second reading and public hearing to amend Chapter 183 entitled “Sewers”, 183-10.1F, to require the homeowner to make an appointment for the Zoning Officer or another employee designated by the Township to read the second water meter prior to October 15 of each year. Mayor Steinhardt asked for a motion to hold a public hearing. Motion by Council President Camporine, seconded by Councilwoman McCabe. No questions from the public. Motion to close the public hearing by Council President Camporine, seconded by Councilman Belcaro.

ORDINANCE NO. 2013-15

SECOND NOTICE OF AN ORDINANCE

NOTICE is hereby given that a regular meeting of the Township Council of the Township of Lopatcong, County of Warren and State of New Jersey, held on Monday, December 30, 2013 at the Municipal Building, 232 South Third Street, Phillipsburg, New Jersey, the following Ordinance was presented and passed on the final reading. The Ordinance was then ordered to be published according to law by title only.

ORDINANCE OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN, STATE OF NEW JERSEY TO AMEND, REVISE AND SUPPLEMENT CHAPTER 183, “SEWERS,” SECTION 10.1, “SECOND WATER METER,” SUBSECTION F OF THE CODE OF THE TOWNSHIP OF LOPATCONG TO REQUIRE READINGS TO BE TAKEN BY A TOWNSHIP EMPLOYEE.

Said Ordinance may be read and inspected at any time at the Office of the Municipal Clerk, Lopatcong Township Municipal Building, 232 S. Third Street, Phillipsburg, New Jersey.

Margaret B. Dilts, CMC

Mayor Steinhardt asked for a motion to adopt this Ordinance. Motion by Council President Camporine, seconded by Councilwoman McCabe. Roll call vote:

AYES: Councilman Belcaro, Councilwoman Ciesla, Councilwoman McCabe, Council President Camporine and Mayor Steinhardt.

NAYS: None

Resolution No. 13-123 – Transfer of appropriations within the 2013 Budget in the amount of \$88,670.74.

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING THE APPROPRIATIONS OF THE 2013 LOPATCONG TOWNSHIP MUNICIPAL BUDGET DURING THE LAST TWO MONTHS OF THE YEAR AS PER N.J.S.A. 40A:4-58

WHEREAS, it has become necessary to expend an amount in excess of the respective items appropriated in the 2013 Lopatcong Township Municipal Operating Budget.

NOW, THEREFORE, BE IT RESOLVED as per N.J.S.A. 40A:4-58 that the Mayor and Council of the Township of Lopatcong authorize the Chief Financial Officer to make the following appropriation transfers:

Current Fund:

From:			To:		
10510320	Code Book Update	\$4,500.00	10512010	Mun. Admin. S/W	\$13,554.74
10519610	Bldg. Sub-Code Insp.	\$29,100.00	10512020	Mun. Admin. O/E	\$1,902.32

	S/W				
10524020	Police Dept. O/E	\$21,370.74	1054510	Rev. Admin. S/W Tax Coll.	\$933.08
10522020	Employee Group Health	\$8,000.00	10514520	Rev. Admin. O/E Tax Coll.	\$18.23
10519620	Bldg. Sub- Code Insp. Fees	\$2,200.00	10515320	Tax Assessor Misc. O/E	\$4,508.05
10510220	Computer Services	\$3,500.00	10518510	Zoning Brd. of Adjust. S/W	\$0.18
10510520	Human Resource Edu.	\$750.00	10518520	Zoning Brd. of Adjust. O/E	\$912.50
10513010	Fin. Admin. S/W	\$1,600.00	10519810	Fire Insp. S/W	\$1,729.57
10518010	Planning Brd. S/W	\$1,100.00	10520010	Zoning Officer S/W	\$190.82
10525210	Emergency Mgmt. S/W	\$750.00	10520110	Rent Leveling S/W	\$1.40
10531010	Bldg. and Grds. S/W	\$4,800.00	10524010	Police Dept. S/W	\$37,601.61
10523020	Employee Health Benefit Waiver	\$5,780.00	10527510	Prosecutor's Office Lopatcong S/W	\$379.92
10515010	Tax Assess. S/W	\$450.00	10529010	Road Maint. S/W	\$8,169.56
10525220	Emergency Mgmt. O/E	\$750.00	10537020	Parks and Playgrounds Other Exp.	\$542.76
10510120	Postage	\$1,000.00	10537120	Telephone (Exclude Equip. Acq.)	\$2,894.38
10537110	Parks and Playgrounds S/W	\$50.00	10544020	Gas (Natural or Propane)	\$1,792.01
10547220	Social Security	\$3,000.00	10544620	Gasoline	\$6,963.56
			10544620	Interlocal Mun. Court Services	\$2,817.98
			10546020	Municipal Court S/W	\$3,788.07
Total From:		\$88,700.74	Total To:		\$88,700.74

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a Meeting held on Wednesday, December 30, 2013.

Margaret B. Dilts, CMC

Mayor Steinhardt asked for a motion to adopt this Resolution. Motion by Council President Camporine, seconded by Councilwoman McCabe. Roll call vote:

AYES: Councilman Belcaro, Councilwoman Ciesla, Councilwoman McCabe, Council President Camporine and Mayor Steinhardt.

NAYS: None

Council Reports:

Councilman Belcaro – No report.

Councilwoman Ciesla – Thanked Victor Camporine for his 18 years of service to the Township.

Councilwoman McCabe – No report.

Council President Camporine – He said after 18 years, he had enough and thanked everyone again.

Mayor Steinhardt – Reminded Victor he was the first person he met from town when he came here 17 years ago. Thanked Victor for his guidance over the years and told Victor he has been an asset to the Township.

Mayor Steinhardt asked for a motion to allow the Chief of Police to take personnel action in the Police Department. Motion by Council President Camporine, seconded by Councilwoman Ciesla. Roll call vote:

AYES: Councilman Belcaro, Councilwoman Ciesla, Councilwoman McCabe, Council President Camporine and Mayor Steinhardt.

NAYS: None

Engineer Sterbenz – Reported he developed the budget for the South Third Street and Strykers Road Sidewalk projects being funded through grants and provided a report to Council with regard to this. Also, he responded to the resident of Beers Street who filed a complaint and a report on what was provided also, and if there were no questions or comments, he would work with the Dept. of Public Works in the spring to satisfy the complaint.

Department Reports – Motion by Council President Camporine, seconded by Councilwoman McCabe. Roll call vote:

AYES: Councilman Belcaro, Councilwoman Ciesla, Councilwoman McCabe, Council President Camporine and Mayor Steinhardt.

NAYS: None

Payment of Bills – Mayor Steinhardt asked for a motion to pay bills. Motion by Council President Camporine, seconded by Councilwoman Ciesla. Roll call vote:

AYES: Councilman Belcaro, Councilwoman Ciesla, Councilwoman McCabe, Council President Camporine and Mayor Steinhardt.

NAYS: None

Audience Participation: - No comments from the public.

Mayor Steinhardt asked for a motion to go into Executive Session. Motion by Council President Camporine, seconded by Councilwoman Ciesla. All in favor.

R 13-124

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND THE STATE OF NEW JERSEY AUTHORIZING AN EXECUTIVE SESSION

WHEREAS, there are presently pending matters to be considered in Executive Session concerning possible matters listed:

Attorney/Client Privilege Legal Update Required under the Tool Kit

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lopatcong, County of Warren and the State of New Jersey that the Council is authorized to hold an Executive Session.

BE IT FURTHER RESOLVED that the Council of the Township of Lopatcong will make said matters public within approximately 30 days of said meeting or until such a time as confidentiality of the matters is no longer required.

CERTIFICATION

I, Margaret B. Dilts, Municipal Clerk of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at a Meeting held on Monday, December 30, 2013.

Margaret B. Dilts, CMC

Mayor Steinhardt and Council came back into Regular Session. Attorney Campbell reported that an Executive Session was held to discuss legal and contractual items and education regarding Stormwater Management.

Mayor Steinhardt asked for a motion to adjourn the meeting. Motion by Councilwoman McCabe, seconded by Councilwoman Ciesla. All in favor.

Respectfully submitted,

Margaret B. Dilts
Clerk/Administrator

Douglas J. Steinhardt
Mayor