

TOWNSHIP OF LOPATCONG
PLANNING BOARD REORGANIZATION AND
REGULAR MEETING

January 23, 2013

The meeting of the Planning Board of the Township of Lopatcong was called to order by Chairman VanVliet at 6:45 pm. A silent prayer was offered followed by the Oath of Allegiance.

Chairman VanVliet stated “adequate notice of this meeting has been provided indicating the time and place of the meeting in accordance with Chapter 231 of the Public Laws of 1975 by advertising a Notice in The Star Gazette and The Express Times and by posting a copy on the bulletin board in the Municipal Building.”

Present: Members Belcaro, Coyle, Degan, France, Hall (arrived 6:52), Lance, McCabe, Nash, Woolf, and Chairman VanVliet. Also present was Attorney Palmer, Engineer Sterbenz and Planner Ritter.

Reorganization:

The following members were reappointed and sworn in by Secretary Dilts:

Class I Member – Maureen McCabe (Mayor Steinhardt’s Designee)

Class II Member - Wayne Degan

Class III Member - Lou Belcaro

Class IV Member - Garrett VanVliet

Alternate Member No. 1 – Bruce Hall

Alternate Member No. 2 – Lisa Nash

Election of Officers and Secretary:

Chairman – Nomination for Gary VanVliet as Chairman by Member Lance, seconded by Member Nash.

Vice Chairman – Nomination for Dave Lance as Vice Chairman by Chairman VanVliet, seconded by Member France.

Secretary – Nomination for Beth Dilts as Secretary, by Chairman VanVliet, seconded by Member Coyle.

Roll Call:

AYES: Members Belcaro, Coyle, Degan, France, Hall, Lance, McCabe, Nash, Woolf and Chairman VanVliet.

NAYS: None

Appointment of Professionals:

Resolution No. 13-02 - Appoint Edward Palmer as Attorney for the Board.

R 13-02

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING EDWARD PALMER OF HOUSTON AND
PALMER AS PLANNING BOARD ATTORNEY

NOW, THEREFORE, BE IT RESOLVED by the Planning Board of the Township of Lopatcong,
County of Warren and State of New Jersey follows:

Edward Palmer of Houston and Palmer are hereby retained as Planning Board Attorney for the
year 2013 at a rate of \$250 per meeting as established in a Professional Service Agreement.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Planning Board Secretary of the Township of Lopatcong, County of Warren
and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a
Resolution adopted by the Planning Board at the Reorganization Meeting held on Wednesday,
January 23, 2013.

Margaret B. Dilts
Planning Board Secretary

Resolution No. 13-03 – Appoint George Ritter, Planner.

R 13-03

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING GEORGE RITTER AS PLANNER OF RITTER
AND PLANTE ASSOCIATES, LLC

NOW, THEREFORE, BE IT RESOLVED by the Planning Board of the Township of Lopatcong,
County of Warren and State of New Jersey follows:

George Ritter of Ritter and Plante Associates, LLC is hereby retained as Township Planner for
the year 2013 at a rate established in a Professional Service Agreement.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Planning Board Secretary of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Planning Board at the Reorganization Meeting held on Wednesday, January 23, 2013.

Margaret B. Dilts
Planning Board Secretary

Resolution No. 13-04 – Appoint Paul Sterbenz, Engineer.

R 13-04

RESOLUTION OF THE TOWNSHIP OF LOPATCONG, COUNTY OF WARREN AND
STATE OF NEW JERSEY APPOINTING PAUL STERBENZ OF MASER CONSULTING
P.A.

NOW, THEREFORE, BE IT RESOLVED by the Planning Board of the Township of Lopatcong, County of Warren and State of New Jersey follows:

Paul Sterbenz of Maser Consulting P.A. is hereby retained as Planning Board Engineer for the year 2013 at a rate established in a Professional Service Agreement.

This award is in accordance with N.J.S.A. 19:44A-20.5 et seq.

This Resolution shall take effect immediately.

CERTIFICATION

I, Margaret B. Dilts, Planning Board Secretary of the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Council at the Reorganization Meeting held on Wednesday, January 23, 2013.

Margaret B. Dilts
Planning Board Secretary

Chairman VanVliet asked for a motion to adopt this Resolution. Motion by Member Lance, seconded by Member France. Roll call vote:

AYES: AYES: Members Belcaro, Coyle, Degan, France, Hall, Lance, McCabe, Nash, Woolf and Chairman VanVliet.

NAYS: None

Chairman VanVliet asked the Board to approve the contracts for the professionals for the year 2013. Roll call vote:

AYES: Members Belcaro, Coyle, Degan, France, Hall, Lance, McCabe, Nash, Woolf and Chairman VanVliet.

NAYS: None

Resolution No. 13-01 – Approving Annual Meeting Calendar and Official Newspapers – The Star Gazette and The Express-Times.

R 13-01

PLANNING BOARD MEETING CALENDAR

NOTICE IS HEREBY GIVEN that the regular meetings of the Lopatcong Township Planning Board will be held the Fourth Wednesday of each month at 7:00 pm, except where otherwise noted below, at the Municipal Building located at 232 S. Third Street, Lopatcong, New Jersey. The dates of the meetings are as follows:

January 23, 2013 (Reorganization Meeting)

February 27, 2013

March 27, 2013

April 24, 2013

May 22, 2013

June 26, 2013

July 24, 2013

August 28, 2013

September 25, 2013

October 23, 2013

November 27, 2013

December 26, 2013

January 22, 2014 (Reorganization Meeting)

The Township Clerk through 2013 will prominently post a copy of this Resolution in the Municipal Building located at 232 S. Third Street, Phillipsburg, New Jersey on the bulletin board and a copy shall be mailed to The Express-Times and The Star-Gazette, which are designated as the official newspapers for publication of legal notices for the Lopatcong Township Planning Board pursuant to Section 3 (d) of the Open Public Meetings Act Chapter 231 P.L. 1975.

CERTIFICATION

I, Margaret B. Dilts, Planning Board Secretary, Township of Lopatcong, County of Warren do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by Planning Board at a meeting held on Wednesday, January 23, 2013.

Margaret B. Dilts
Planning Board Secretary

Chairman VanVliet asked for a motion to adopt this Resolution. Motion by Member Lance, seconded by Member Degan. Roll call vote:

AYES: Members Belcaro, Coyle, Degan, France, Hall, Lance, McCabe, Nash, Woolf and Chairman VanVliet.

NAYS: None

Resolution No. 13-05 – Robert’s Rules of Order.

R 13-05

RESOLUTION OF THE TOWNSHIP PLANNING BOARD, COUNTY OF WARREN AND
STATE OF NEW JERSEY ADOPTING ROBERT’S RULES OF ORDER AS A BASIC
GUIDE FOR FAIR AND ORDERLY PROCEDURE IN MEETINGS

NOW, THEREFORE, BE IT RESOLVED by the Lopatcong Township Planning Board, County of Warren and State of New Jersey that Robert’s Rules of Order Newly Revised 11th Edition is hereby adopted as a parliamentary authority for the procedure in meetings.

CERTIFICATION

I, Margaret B. Dilts, Planning Board Secretary, in the Township of Lopatcong, County of Warren and State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Planning Board at the Reorganization Meeting held on Wednesday, January 23, 2013.

Margaret B. Dilts
Planning Board Secretary

Chairman VanVliet asked for a motion to adopt this Resolution. Motion by Member Lance, seconded by Member Coyle. Roll call vote:

AYES: Members Belcaro, Coyle, Degan, France, Hall, Lance, McCabe, Nash, Woolf and Chairman VanVliet.

NAYS: None

Old Business:

Minutes – Chairman VanVliet approved the minutes of December 19, 2012 as there were no corrections.

Note: Member Degan recused himself from the remainder of the meeting.

New Business:

Delaware Crossing at Morris Park – Revised Application and Revised Amended Final Plat have changed Block and Lot previously noted: Block 85.02, Lots 20, 23, 24, 27, 28, 30, 34,

35, 36, 37, 43, 44, 45, 46, 53, 55, 56, 57, 58, 59, 60, 61, 62, 63 & 64. Block 85.04, Lots 8, 9, 18, 26, 27, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46 & 47. Block 85.05, Lots 2, 3, 4, 5, 6, 7, 8, 9, 16, 19, 20, 28, & 29. Approve variance for Sixty-three (63) three bedroom units. See attached transcript.

Chairman VanVliet asked for a motion to carry notice for the hearing to February 27, 2013 at 7:00 pm. Motion by Member Lance, seconded by Member Coyle. Roll call vote:

AYES: Members Belcaro, Coyle, Degan, France, Hall, Lance, McCabe, Nash, Woolf and Chairman VanVliet.

NAYS: None

Public Comment: No comments from the public.

Chairman VanVliet asked for a motion to adjourn the meeting. Motion by Member Lance, seconded by Member Coyle. All in favor.

Respectfully submitted,

Margaret B. Dilts
Secretary