

**THE RECREATION COMMISSION OF LOPATCONG TOWNSHIP**  
**Lopatcong Township Municipal Building**  
**232 South Third Street**  
**Phillipsburg, NJ 08865**  
**908-859-3355, Ext. 221**

March 23, 2009

Dear Parents:

The Recreation Program will run from Monday, June 29, 2009 through Friday, August 7, 2009. Our program is open to children who will be entering Kindergarten through the 8<sup>th</sup> Grade in September. The program will take place at the Lopatcong Township Elementary School.

The program runs from 9:00 a.m. – 1:00 p.m. Monday, Tuesday, Thursday, and Friday. On Wednesdays we are open until 2:00 p.m. due to special entertainment/events (see attached schedule). On Thursdays your children will report to the Lopatcong Pavilion. On Fridays they will report to the Lopatcong Pool. On both Thursdays and Fridays, the children will be dismissed from the Pavilion, which is located behind the pool. If it is raining on those days, please report to the school. Please bring a lunch or snack for your child, as they will get a ½ hr. break.

Below are the 2009 fees for Residents. Non-residents will be charged an additional \$25.00/child.

\$225.00 per child  
\$400.00 per family of two  
\$525.00 per family of three or more  
\$125.00 Registration Fee for Drop-Ins with a Daily Fee of \$5.00

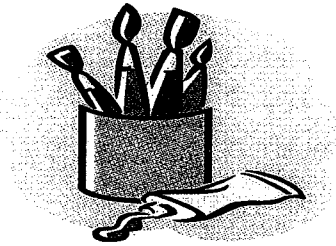
Registrations will be considered incomplete unless payments in full accompany all completed forms, thus securing a space in the program. Remember, we have a limited amount of space for children so get your forms in early!

All registration forms must be returned to the Township at the above address by Tuesday, June 16, 2009. If you have any questions, please contact the Clerk's office at 908-859-3355, Ext. 221.

Looking forward to seeing you this summer!













Margaret B. Dilts, CMC/CMR  
Clerk/Administrator

Atts.: RCOLT Schedule, Application, Medical Sheet,  
Code of Conduct, & Permission to Sign Out form.



## RCOLT SUMMER CAMP

### SCHEDULE OF SPECIAL EVENTS - SUMMER 2009

MONDAY	JUNE 29, 2009		FIRST DAY OF CAMP AT SCHOOL
TUESDAY	JUNE 30, 2009		MEET AT THE SCHOOL
<b>WEDNESDAY</b>	<b>JULY 1, 2009</b>		<b>AL GROUT JUGGLERS 12 - 1:00 PM</b>
THURSDAY	JULY 2, 2009		PAVILION DAY, MEET AT THE PAVILION
FRIDAY	JULY 3, 2009		CAMP CLOSED - HAPPY 4TH OF JULY
MONDAY	JULY 6, 2009		MEET AT THE SCHOOL
TUESDAY	JULY 7, 2009		MEET AT THE SCHOOL
<b>WEDNESDAY</b>	<b>JULY 8, 2009</b>		<b>BOB CONRAD VENTRILOQUIST 12 - 1:00 PM</b>
THURSDAY	JULY 9, 2009		PAVILION DAY, MEET AT THE PAVILION
FRIDAY	JULY 10, 2009		POOL/PAVILION DAY - MEET AT POOL
MONDAY	JULY 13, 2009		MEET AT THE SCHOOL
TUESDAY	JULY 14, 2009		MEET AT THE SCHOOL
<b>WEDNESDAY</b>	<b>JULY 15, 2009</b>		<b>WILLIAM SHAW, COMIC JUGGLER/CLOWN 12 - 1:00 PM</b>
THURSDAY	JULY 16, 2009		PAVILION DAY, MEET AT THE PAVILION
FRIDAY	JULY 17, 2009		POOL/PAVILION DAY - MEET AT POOL
MONDAY	JULY 20, 2009		MEET AT THE SCHOOL
TUESDAY	JULY 21, 2009		MEET AT THE SCHOOL
<b>WEDNESDAY</b>	<b>JULY 22, 2009</b>		<b>MAD SCIENCE - FIRE &amp; ICE 12 - 1:00 PM</b>
THURSDAY	JULY 23, 2009		PAVILION DAY, MEET AT THE PAVILION
FRIDAY	JULY 24, 2009		POOL/PAVILION DAY - MEET AT POOL
MONDAY	JULY 27, 2009		MEET AT THE SCHOOL
TUESDAY	JULY 28, 2009		MEET AT THE SCHOOL
<b>WEDNESDAY</b>	<b>JULY 29, 2009</b>		<b>EYES OF THE WILD - ANIMAL SHOW 12 - 1:00 PM</b>
THURSDAY	JULY 30, 2009		PAVILION DAY, MEET AT THE PAVILION
FRIDAY	JULY 31, 2009		POOL/PAVILION DAY, MEET AT THE POOL
MONDAY	AUGUST 3, 2009		MEET AT THE SCHOOL
TUESDAY	AUGUST 4, 2009		MEET AT THE SCHOOL
<b>WEDNESDAY</b>	<b>AUGUST 5, 2009</b>		<b>PEPPERMINT PUPPETEERS 12 - 1:00 PM</b>
THURSDAY	AUGUST 6, 2009		PAVILION DAY, MEET AT THE PAVILION
FRIDAY	AUGUST 7, 2009		LAST DAY OF CAMP - MEET AT POOL PIZZA PARTY AT THE PAVILION **

\*\* DISMISSAL WILL BE FROM THE PAVILION

**REGISTRATION FORM – RCOLT – 2009**

**PLEASE CHECK ONE OF THE FOLLOWING:**

**DROP-IN REGISTRATION:** \_\_\_\_\_

**FULL-TIME REGISTRATION:** \_\_\_\_\_

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**Please fill out a form for each child to be registered.**

**Child's Name:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_

**Grade in September 2009:** \_\_\_\_\_

**Parent's Name:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_  
                            **Mother**                              **Father**

**Cell Phone:** \_\_\_\_\_  
                            **Mother**                              **Father**

**Mother's Place of Employment:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Father's Place of Employment:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**If you cannot be reached, please list two other people to call in case of emergency:**

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Relationship to Child:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Relationship to Child:** \_\_\_\_\_

**LOPATCONG TOWNSHIP SUMMER RECREATION PROGRAM**

**MEDICAL FORM**

Name of Child: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Telephone Number where you can be reached (Cell &/or Home Phone):  
\_\_\_\_\_

Does your child have any allergies or medical problems including learning/behavioral, that we should be aware of? \_\_\_\_\_

If so please explain:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is your child currently on any medication? \_\_\_\_\_

If so please explain:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Doctor's Name, Address, Telephone Number:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dentist's Name, Address, Telephone Number:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As part of the Lopatcong Township Recreation Program, the Township of Lopatcong will not be responsible for providing payment for first aid or medical bills of any type incurred due to an accident/incident while participating in the Lopatcong Township Recreation Program. The responsibility remains that of the parent/guardian of the participant.

# LOPATCONG TOWNSHIP SUMMER RECREATION PROGRAM

## CODE OF CONDUCT

Dear Parents:

Please read the following rules, as they are designed to protect **all** participants of the RCOLT program. Any participant in the RCOLT program who chooses to break any of these rules will be treated firmly and appropriately and is subject to one or more of the following disciplinary actions.

### UNACCEPTABLE BEHAVIOR

- Bullying/harassment;
- Defiance of authority/threats;
- Fighting/hitting/spitting;
- Inappropriate language;
- Theft;
- Vandalism of property;
- Dress Code (Inappropriate attire);
- Leaving without permission.

### DISCIPLINARY ACTIONS

1. Director/Assistant, Director/Counselor will talk with the student describing the inappropriate behavior which will then be documented. A time-out will be imposed and the parent/guardian will be notified.
2. Conference will be held with parent, student, and director to discuss the inappropriate behavior which will be documented, and a three-day suspension will be imposed.
3. Same student continues to violate the rules, he/she will be suspended from attending remainder of the program.

PLEASE NOTE THAT THERE IS NO APPEAL PROCESS

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**LOPATCONG TOWNSHIP SUMMER RECREATION PROGRAM**

**PERMISSION TO SIGN-OUT FORM**

Dear Parents:

The school is close enough to home for some children to walk or ride their bikes to and from school for our Summer Recreation (RCOLT) Program.

In order to ensure the safety of your children and allow them to do so, we must have a permission slip on file from you.

Kindly fill in the permission slip below and return this with your other RCOLT papers to the Clerk's Office.

Thank You!

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My child has permission to walk or ride their bicycle to and from RCOLT.

Yes: \_\_\_\_\_

No: \_\_\_\_\_

My child has permission to sign himself/herself out of RCOLT.

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Please note that if your child is not authorized to sign out, then it is understood that you or another designated adult will come to get your child.

If you are unable to pick up your child personally, and you send someone who is NOT on your application as being allowed to do so, please provide a note that morning to the Counselor or Director, noting who will be picking up your child.

Please do not send personal items such as hand-held computer/video games, toys, or stuffed animals, etc. to camp with your child. RCOLT will not be responsible for any items that are lost, stolen, or damaged while your child is at camp.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_